

SEVENOAKS DISTRICT COUNCIL - NOTICE OF FORTHCOMING KEY DECISIONS

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This document lists all key decisions due to be taken in the forthcoming 4 months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. An updated list will be published monthly to comply with Part 3 Regulation 9(2).

The Council's Constitution defines a "**key decision**" as an executive decision which is likely:

- (a) to result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates i.e. decisions which exceed £50,000 in value (but procurement decisions within the budget e.g. refuse vehicles can be undertaken within delegated powers); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising 2 or more wards in the area of the District Council.

The Decision Makers

The Council's Executive (Cabinet):Leader
of the Council
(Portfolio Holder for Policy &
Performance)

Cllr. Peter Fleming

Portfolio Holders for:

Economic & Community Development
Finance
Housing and Health
Planning
Direct & Trading
Legal & Democratic

Cllr. Roddy Hogarth

Cllr. Searles

Cllr. Michelle Lowe (and Deputy Leader)

Cllr. Robert Piper

Cllr. Matthew Dickins

Cllr. Anna Firth

Where a decision is to be made by the Council's Executive, decisions will be made collectively by those Members present at the relevant meeting.

The reports together with any documents being considered (unless they contain exempt information) will be available for inspection and on the Council's website, 5 clear working days before the decision is taken. Copies of, or extracts from, any documents listed are available from: Democratic Services, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG

Other documents relevant to the matters outlined may be submitted to the decision maker; these documents will be available from Democratic Services, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG.

| Key decision and description of matter to be discussed | Decision Maker and date of making / or period in which decision is to be made | Who is to be consulted before the decision | Whether Members of the Public are to be excluded and if so the reason why | List of documents submitted to the decision maker | Lead Officer / Report Author |
|---|---|--|---|---|--|
| Annual Review Of Parking Charges 2017-18 - results of consultation | Cabinet 09/03/17 | | | | John Strachan Parking Manager Tel: 01732227310 |
| Sevenoaks Leisure Centre Application for a loan by Sencio Community Leisure | Cabinet 09/03/17 | Finance Advisory Committee - 31 January 2017 Housing & Health Advisory Committee - 28 February 2017 | | | Lesley Bowles, Adrian Rowbotham Chief Officer Communities and Business, Chief Finance Officer Tel: 01732 227335, Tel: 01732 227153 |
| Draft Community Safety Strategy & Action Plan 2017-18 | Cabinet 09/03/17 | Economic & | | | Kelly Webb Community Safety |

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|--|---------------------|--|--|--|--|
| | | Community Development Advisory Committee - 7 March 2017 | | | Manager Tel: 01732227474 |
| Primary Authority - Support for local businesses (Environmental Health Partnership) | Cabinet 20/04/17 | Direct & Trading Advisory Committee - 14/03/17 | | | Annie Sargent Environmental Health Manager Tel: 01322343085 |
| Civil Penalties for Council Tax, Housing Benefit and Council Tax Reduction & Sanctions & Prosecution Policy for Council Tax and Council Tax Reduction | Cabinet 20/04/17 | Finance Advisory Committee 28 March 2017 | | | Adrian Rowbotham, Glen Moore Chief Finance Officer, Tel: 01732 227153, Tel: 01322343240 |
| Sevenoaks District Housing Strategy | Cabinet 13/07/17 | Housing & Health Advisory Committee - 20 June 2017 Planning | | | Gavin Missons Tel: 01732 227332 |

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|--|------------------|---|--|--|--|
| | | Advisory Committee - 22 June 2017 | | | |
| Draft West Kent Homelessness Strategy | Cabinet 13/07/17 | Housing & Health Advisory Committee on 28 June 2017 | | | Hayley Brooks, Lesley Bowles Head of Housing and Health, Chief Officer Communities and Business Tel: 01732 227272, Tel: 01732 227335 |
| Draft Housing Allocations Policy | Cabinet 13/07/17 | Housing & Health Advisory Committee - 20 June 2017 | | | Hayley Brooks Head of Housing and Health Tel: 01732 227272 |

NOTE: THIS DOCUMENT SUPERSEDES ALL EARLIER NOTICES PUBLISHED BY THE COUNCIL